

# PROVELT NEWSLETTER

“PROVELT, Wear Something You’ve Never Felt”

Virtual Enterprise

February 2018



**PROVELT Staff**

## Volume II, Issue I

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## What is PROVELT?

PROVELT is a Limited Liability Corporation. Our company was established on September 11, 2017.

The company’s mission is to revolutionize and transform athletic clothes and to help build confidence in every athlete, so they can perform to their best.

PROVELT is a new company specializing in athletic apparel, founded by Roosevelt High Students. At PROVELT, we work together with one goal, to help our customers feel confident about themselves when working out. Our marketing team works together to find new trends in the athletic community to purchase and provide the best quality athletic wear to you!

5	3			7				
6			1	9	5			
	9	8					6	
8				6				3
4			8		3			1
7				2				6
	6					2	8	
			4	1	9			5
				8			7	9

Check Page 4 (Entertainment) for the answers.



## Employees of the Month

Every month PROVELT selects an employee of the month. Our employees of the month are Emily E. (left) and Phoua Y. (right). They both have demonstrated hard work and are always on task. Their hard work and commitment to the company was not overlooked.

## PROVELT's Competitions and Awards

On January 16-18, 2018,

PROVELT's trip to the Bakersfield Tradeshow did not leave them empty handed. PROVELT's departments of Finance, Human Resources, Advertising, and Marketing were all competing against other firms and their employees. PROVELT's efforts were well spent as their competitions for Human Resources, Impact Marketing, Sales Presentation, Elevator Pitch Presentation, E-Commerce Website, and Sales Materials were met with their fair share of praise by judges and received many awards for their efforts.



## Sexual Harassment in the Workplace

PROVELT takes pride in the company and its employees; however, there is a matter that is very serious and should be discussed, sexual harassment.

What is sexual harassment? Sexual harassment is any unwelcome sexual advance or conduct on the job that creates an intimidating, hostile, or offensive working environment. Any conduct of a sexual nature that makes an employee uncomfortable has the potential to be sexual harassment. Given this broad definition, sexual harassment comes in many forms such as:

- A supervisor implies to an employee that the employee must sleep with him/her to keep a job.
- An employee sends emails to coworkers that contain explicit language and jokes.

To prevent sexual harassment, training will be on-going to teach PROVELT employees what sexual harassment is, explain that employees have a right to a workplace free of sexual harassment, review the complaint procedure, and encourage employees to be on their best behavior.

# PROVELT's Newest Products

## Work Place Fire Safety

Fire safety is an important workplace topic and we need to take responsibility to report any potential hazards.



## Ways to Prevent a Workplace Fire:

1. Know PROVELT's company procedure.
2. Maintain machinery to prevent overheating and friction sparks.
3. Learn how to properly use a fire extinguisher.
4. Practice good work place housekeeping.



## Contact Information

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# Entertainment

<p>OBJECTIVE PRIVATE SECTOR SOLE TRADER MARKET SHAREHOLDER LIABILITY PARTNERSHIP</p>	<p>INCORPORATION APPROVED LIMITED INVESTOR COMMODITY MEMORANDUM UNLIMITED</p>	<p>RISK SHARE ISSUE PUBLIC SECTOR DEED ENTREPRENEUR</p>
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R	O	T	C	E	S	C	I	L	B	U	P	P	U	H	E	R	E	S
R	U	E	N	E	R	P	E	R	T	N	E	S	R	O	V	N	E	I
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L	I	L	I	B	A	I	L	S	D	I	T	S	T	C	I	N	E	D
D	E	V	O	R	P	P	A	E	E	I	P	R	C	Y	E	T	S	M
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R	V	R	O	Y	M	H	M	T	M	T	M	E	E	L	D	P	A	M
E	E	O	A	I	S	M	O	S	A	I	I	D	T	I	O	R	V	R
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- ### Did you know?...
- On average, there are 220,000 wedding proposals on Valentine's Day.
  - Approximately 189 million stems of roses are sold in the U.S. on this day.
  - Over \$1 billion worth of chocolate is purchased on this romantic day in the U.S.

Happy Valentine's Day!

Love, PROVELT

9	7	1	9	8	2	5	3
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6	5	8	4	2	6	3	1
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3	2	4	1	6	7	9	5
7	6	5	2	4	3	8	9
8	4	3	5	9	1	7	2
1	2	9	8	7	6	4	3